



## **Mission Statement**

We are a small, close-knit, Christian school where everyone is valued, respected and encouraged to achieve their God-given potential.

*'They shall soar on eagles' wings'*  
*Isaiah 40 verse 31*



## **Aims of the School**

Creting St. Mary Church of England Voluntary Aided Primary School is a Church of England Foundation committed to serving its local community.

We seek to create a Christian community based on Christian values, which are reflected throughout the life of the School.

We aim to ensure that all of our children fulfil their potential by providing the highest quality teaching to suit all learning styles and to make education challenging and fun.

We aim, through Collective Worship and R.E., to give our children an opportunity to gain an understanding of the Christian Faith.

We recognise the importance of partnership with parents, the Church and the wider community.

We seek to encourage respect and concern for others.

We aim to create a stimulating environment which through encouragement and care promotes a sense of well being and reflects our belief that 'as many hands build a house, so many hearts make a School'.

## **School Staff**

### Teaching Staff

Mrs C. Friar – Headteacher  
Mrs L. Fawkner – Senior Teacher, Ash Class (3 days)  
Miss R. Cutts – Teacher, Ash Class (2 days)  
Mrs Few - Teacher, Oak Class (5 mornings)  
Miss Scoggins – Teacher, Willow Class  
Mr M. Palmer – Teacher (Phase Leader), Birch Class

### Support Staff

Mrs L. Talley – Higher Level Teaching Assistant  
Mrs M. Morton – Learning Support Assistant  
Mrs W. Borrett – Learning Support Assistant  
Miss D. Crockett – Learning Support Assistant  
Miss J. Clarkson – Learning Support Assistant  
Miss B. Fox – Graduate Intern  
Mrs D. Miles - Bursar  
Mrs B. Cross – Secretary  
Mrs K. Smith – Administration Assistant  
Ms H. Rozier - Catering Assistant and Cleaner in Charge  
Miss E. Tilbrook - Mid-day Supervisor  
Mrs S. Finbow - Mid-day Supervisor  
Mrs M. Buckingham – Mid-day Supervisor  
Mrs A. Hembury – Mid-day Supervisor  
Mrs K. Jarrold – Mid-day Supervisor  
Ms L. Payne – Mid-day Supervisor

## **School Governors**

Chairman                      Mr M. Mathewson

Headteacher                 Mrs C. Friar

Ex-Officio                    Rev. P. Payne

### Foundation Governors

Dr A. Rogers  
Mrs. G. Clint  
Mrs J. Hitt

Mr D. Jones  
Mr H. Cracknell

## LEA Representative

Mrs R. Craggs

## Staff Governor

Mrs L. Fawkner

## Parent Governors

Mr T. Ward  
Mr R. Prentice

## School Sessions

### Reception, Year 1

Morning School 8.55 am – 12.00 noon

Afternoon School 1.00 pm - 3.15 pm

### Years 2,3,4,5

Morning School 8.55 am – 12 noon

Afternoon School 1.00 pm – 3.20 pm

*School opens for children from 8.45am*

Office Hours 8.45 am. – 3.25 p.m.

## Admissions

Creeping St. Mary CEVAP School caters for children within the five to eleven age group. The school has 78 children on roll. The admission number for the academic year 2017-2018 is 12.

Children are normally admitted full-time to school at the beginning of the school year in which they will have their fifth birthday.

Children whose birthday falls between:

- 1st January – 31<sup>st</sup> August may be admitted full-time at the beginning of the term in which they have their fifth birthday at the request of parents/carers.

Children starting school in September are offered some introductory sessions during the term prior to starting.

Places are available for children whose parents express a preference for the school and who apply by Sunday 15<sup>th</sup> January 2017.

The governors will then consider your application in accordance with the Admission Policy which can be found on the school website [www.creepingstmary.suffolk.sch.uk](http://www.creepingstmary.suffolk.sch.uk)  
The Governors will inform you of their decision by mid April.



## Early Years Education

We work closely with Creeping Community Pre-School and Barking Pre-School to familiarise children with our Early Years setting. We hold weekly 'Come and Play' sessions every Friday between 2pm and 3pm in school. Anyone is welcome to bring their pre-school child to these sessions and get to know each other and the school.

For further details of Creeping Community Pre-School please contact Steph Cross on 077778 816223 and for Barking Pre-School please contact Shelley Symonds on 07552 410825.

## School Organisation

This year the children are grouped into four class groups each morning and three each afternoon:

Ash Class – Reception, Year 1

Oak Class – Year 2

Willow Class – Year 3, Year 4

Birch Class – Year 5, Year 6

The classes are kept as small as possible and we take time to get to know each child.

## Parents, Carers and the School

During the year there will be opportunities for you to come into school to see your child's work or to attend various functions.

Some parents or carers help regularly in the classes completing a variety of tasks.

We have established with parents and carers a Home – School Agreement, which sets out how we all aim to support the children.

Each term a Record of Achievement is sent home. There is also an opportunity for parents/carers to meet with the class teacher to discuss their child's progress each term.

We are always willing to discuss school matters and problems with parents/carers and there is an open door policy in school where you can usually talk about a problem or ask about your child's progress as the need arises. However, if you think you might need some extra time or privacy to talk over a problem, please feel free to make an appointment with the Headteacher, Christine Friar, or the Class Teacher.

## **Curriculum Aims**

All National Curriculum subjects are taught in order to provide children with a broad and balanced curriculum. Within the planned programmes of work children are given opportunities to achieve success and confidence through different teaching and learning styles.

The school plans topics, using the National Curriculum programmes of study and curriculum areas are often inter-related. We work closely with the link schools in the Debenham Pyramid to ensure continuity for those children who will transfer to Debenham High School, our catchment High School. We also ensure that pupils who choose to attend other high schools are prepared for their move.

## **Religious Education (R.E.)**



As a Church of England Voluntary Aided School we place great emphasis on Religious Education. We want to encourage the children to 'Wonder?' and 'Wonder!' about the world around them and to ask questions to which there may not be an easy answer. RE is taught through a variety of themes and experiences. We make good use of the Suffolk R.E. Agreed Syllabus, which enables children to look at what it means to believe, how they should behave towards one another, and what it means to belong to a religious community. We look at other faiths, and in particular, Christianity. The Learning Objectives are fundamentally 'Learning About Religion and Faith' and Learning From Religion and Faith'.

## **Core Subjects**

### **English**



English plays a central role in the school's curriculum. We aim to:

- ensure the children develop good verbal communication skills, speaking with confidence and listening attentively to others
- encourage children to become enthusiastic readers over a range of reading material
- provide a structured programme to acquire the skills of phonics, key words, grammar, spelling and punctuation
- encourage the children to write for a variety of purposes both fiction and non-fiction
- help the children to develop a fluent handwriting style

Some of the resources we use include 'Letters and Sounds', Oxford Reading Tree and Floppy's Phonics. An on-line resource used for writing is 'Literacy Key'. Every few weeks the children in Year 2 and above take part in a Big Write, writing at length independently on a cross-curricular topic.

## Mathematics



Mathematics is based on the National Curriculum, which emphasises the importance of oral and mental work and problem solving along with the key skills of arithmetic.

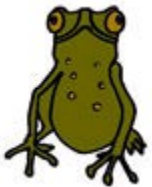
The children's experiences of Maths will include the study of number (number and place value, addition, subtraction, multiplication, division and fractions) investigations, measurement, geometry and statistics.

We aim to:

- ensure children learn a variety of number facts as useful tools for solving every-day problems
- develop their knowledge and understanding through practical experiences
- encourage children to carry out investigations suggesting their own strategies
- equip children to use and apply their knowledge in all areas of maths across the whole curriculum

We subscribe to an on-line maths programme, 'Mathletics', which can be used at home too.

## Science



Children are natural scientists. Much of our science builds upon the child's natural curiosity and encourages a scientific approach based on a rich resource of experience.

Children's knowledge develops through practical work, which involves careful observations, exploring, testing, classifying and writing about their findings.

Much of our science learning takes place in the outdoor classroom (our school grounds). Across the school teachers use 'Snap Science', a practical science scheme with on-line tools.

## Computing



This new curriculum subject was formerly ICT. We are constantly purchasing new resources to teach children how to write programs and gain the skills they need for the 21<sup>st</sup> Century. We have several class sets of netbooks, laptops and i-pads, a scanner, digital cameras and visualisers. Interactive Touchscreens are found in each classroom and an Interactive Whiteboard in the hall, all connected with a local wireless network.



Children will develop practical skills of word processing, storage and retrieval of information, graphics and data logging, and will be supported in applying these skills in a variety of situations across the curriculum. There is opportunity for supervised use of the Internet. Each child and family is required to sign our Internet agreement, a copy of which is sent home at the beginning of each academic year.

We have our own Learning Platform for children and staff to work at home and school with a secure password protected web page. The older children use this added dimension in their work. Lessons in e-safety are an integral part of the curriculum and staff are trained in this aspect of safeguarding. We hold parents' meetings to raise awareness on keeping safe on the internet.

## **Foundation Subjects**

### History



Children compare aspects of their lives with those of people in the past.

We place an emphasis on examining historical artefacts and primary sources. We focus on helping children understand that historical events can be interpreted in different ways and that they should always ask searching questions, such as 'how do we know?' about information given.

### Geography



We aim to motivate the children to gain an understanding of places and environments.

We wish to encourage 'thinking geographers' by providing activities based around enquiry. We make good use of our local environment and help children to recognize the importance of sustainable development for the future of mankind.

### Design and Technology



The children are provided with a stimulating, educational environment in which to acquire and develop with confidence their designing and making skills using an appropriate range of materials. All children participate in cookery from time to time.

We wish to develop in the children the valuable attributes of initiative, ingenuity, resourcefulness, self-involvement, motivation, co-operation, patience and commitment.

## Art and Design



We aim to stimulate children's creativity and imagination by providing visual, tactile and sensory experiences. We encourage the build-up of a sensitive awareness to the natural and man-made world.

The children will explore ideas and meanings in the work of artists, craftspeople and designers both in their own lives and in different times and cultures. Occasionally we hold our own art exhibition and regularly display our work in larger venues such as St Edmundsbury Cathedral Schools' Art Exhibition.

## French



Children are taught French from Year 3 in an exciting visual and oral way, and later with the written word, using DVDs, songs and practical activities.

## Music



Music can play an important part in the personal development of children. It acts as a vehicle for personal expression, as well as contributing to social development and building confidence.

Through listening, singing, composing, performing and playing a variety of instruments, we hope to inspire and motivate the children to enjoy music and music making for its own sake. Older pupils have the opportunity to learn a musical instrument. We work with the Schools County Music Service and independent musicians. We give all pupils the opportunity to perform in concerts in school.

## Physical Education (P.E.)



Our main aims are to develop the children's strength, stamina and co-ordination as well as enjoyment, through gymnastics, games, athletics and dance. They are taught individual skills and how to work as part of a team.

Children in the older year groups visit Mid Suffolk Leisure Centre for a weekly swimming lesson in the spring term. We enter many inter-school competitions and events and hold extra training sessions after school. We have gained the Bronze Kitemark for School Games and PE three years running.

## Personal and Social Education and Citizenship



Various aspects of health, safety, and moral issues are covered, including guidance on the danger of drugs and medicines. One resource we use is the S.E.A.L. programme which teaches 'Social and Emotional Aspects of Learning' in a relevant way.

Sex Education is offered to pupils in Years 5 & 6 and we work with parents to ensure they are informed about the content of these lessons. The emphasis in school is to highlight the value of a caring family life and the importance of each member within it.

We aim to enable children to relate to, and express their feelings and emotions and to develop respect for themselves and others.

## Philosophy



Each class has regular lessons in Philosophy encouraging the children to think, discuss and pose questions that are relevant to them. The skills gained by studying philosophy permeate the whole curriculum and beyond.

## The Early Years Curriculum

Children in Reception receive a practical curriculum based on educational play which underpins all future learning by supporting, fostering, promoting and developing children's:

- Communication and Language Skills
- Personal, Social and Emotional Skills
- Physical Skills
- Literacy
- Numeracy
- Understanding of the World
- Expressive Arts and Design Skills

Much of their learning takes place outside in their purpose built outdoor area. They are encouraged to lead their own learning and explore, discover and enjoy finding out together about the world around them.

On entry to school each child is assessed on their development. This is carried out as part of the normal classroom routine.

A real strength of our school is that children move from Early Years into Key Stage 1 within the same class so staff know how to move their learning on seamlessly.

## Homework

Our homework policy was developed in consultation with parents.

We ask children to regularly share books at home with their parents, even when they are fluent readers. Each child has a reading journal in which parents, children and staff can record comments about the child's enjoyment and successes in reading.

Children in Years 1 – 6 have weekly spellings linked to their handwriting and the phonics programme. Children in Years 2-6 have weekly homework. Years 5 and 6 have more written homework to prepare them for High School. They also build up their own Virtual Learning Environment (VLE) at home and school.

We provide summer holiday homework to try to ensure standards do not dip during the long break.

## Special Educational Needs, Able, Gifted and Talented

Many children will have special needs at some time during their school career. Often this will be a short-term problem, which can be solved by the Class Teacher and Parent/Carer. Sometimes, longer-term support may be needed. Support may also be sought from the County Advisory Service.

Children causing concern are placed on an Education Healthcare Plan. At all stages parents and carers are consulted and professional advice is sought where necessary.

For those children who are specially gifted, work is carefully planned to ensure that they are working to their full potential. Further opportunities are offered in conjunction with the High School and other feeder primaries.

*A copy of our Local Offer is available on the school website or may be obtained from the school office.*

## **Pastoral Care**

### Attendance and Absence

If your child is unable to attend school for any reason, please contact us during the morning, so that we know your child is safe at home with you. If we do not hear from you we will phone to check that all is well within half an hour of closing the register. On your child's return to school from an absence we will require a written explanation for our records.

Please inform us beforehand if your child has an appointment, e.g. doctors, during the day. Wherever possible, dental appointments etc. should be arranged outside school hours.

Absences are recorded in half-days; on your child's Record of Achievement each day absent will be shown as two sessions.

It is important that your child attends school regularly and punctually as the curriculum is planned thoroughly for continuity and progression. A child missing school for periods of time may miss out vital topics or skills and find it hard to catch up with his or her peers. The school Attendance Policy is available for you to see on request and may be found on the school website.

Holidays taken during term are not authorised except for very exceptional circumstances. It is **not** a parent's automatic right to take their child out of school. A form requesting time off school must be obtained from the school office. Families with a child noted to be frequently absent or late may be contacted by the Education Welfare Officer in case there is a specific problem. Any parent ignoring the school attendance code and allowing their child to take time off school may be fined.

*See our Attendance policy for further details.*

## Safeguarding and Child Protection

As part of the 'Duty of Care' for all children attending the school, we have a Safeguarding Policy which is followed by all staff. Every member of staff will have undergone checks and regular training, and it may be required for parent and other helpers to be police checked as well. Mrs Friar is the Senior Designated Person for Safeguarding and Mrs Fawkner is the second named person. Our Safeguarding Governor is Rachel Craggs.

*See our Safeguarding policy for further details.*

## Health Service

The Allington NHS Trust is responsible for providing the School Health Service in this area. The school Nurse can advise you on any medical problem, which may affect your child's progress in school. Each term the school Nurse tries to arrange a time when she is in school for a 'drop in' session, where any parent may speak to her about health concerns.

Throughout their school life children will be seen by the school Nurse on several occasions for a health interview, vision and hearing tests and for their height and weight to be measured. Parents will be notified when these or other medical visits are due to take place.

## Illness and Accidents

If your child is sick we ask for parental discretion to decide when your child is fit to return to school. In the case of diarrhoea or vomiting children should not return to school until at least 24 hours after the last episode to minimise the spread of infection.

If your child is taken ill at school you will be notified as quickly as possible. For this reason it is vital that we have an up-to-date record of your address and contact numbers. It can sometimes be difficult for parents to decide whether to send their child or not. If in doubt, please send your child and we will contact you if we are worried about them.

In the event of your child having a minor accident at school, the incident will be dealt with by a member of staff who has had basic First Aid training. The incident will be recorded in our First Aid book and if considered more than trivial a note will be put in the child's bookbag. We will monitor any injury and will phone to inform you if we feel it is necessary to do so. In case of an emergency the school will act on the advice of a Medical Practitioner.

## Medicine



We do not normally administer medicine in school. The Health Service advice to schools is that very few short-term medications need to be administered in the middle of the day when the child is well enough to be at school.

However, if a child does need to take medication during the school day, please contact the School Office to make arrangements for this. There will be a permission form for you to complete.

The above does not apply to children with a chronic or long-term complaint such as asthma. Any child requiring particular medication as part of their everyday needs will have a Health Care Plan put together in consultation with their parents and the relevant professionals.

## Arrival and Departure

A member of staff will be available on the playground each day from 8.35am, children will enter school at 8.45 to make their way to their classroom to be ready when the bell is rung at 8.55 for registration.

Please make sure the Class Teacher knows who will be regularly collecting your child after school. If you need your child to be collected from school by someone other than the regular person please write a note informing us of this. If, during the day you need to make alternative arrangements please email the office so that we have written instructions. If you would like your child to make their own way home from school then we also request written permission, this does not need to be repeated for every session. We ask for written permission for the safety and security of your child. School ends at 3.15 for Reception/Year 1 and 3.20 for all other children. Adults collecting children from after school clubs will be required to sign their children out.

## Discipline

School rules are kept to a minimum and are based on safety, common courtesy and Christian values. The children and class teachers agree the wording at the beginning of the academic year.

Children are expected to show care, respect and consideration for others and their property.

Good behaviour is expected and positively reinforced. Parents will always be informed and consulted should any disciplinary problems arise.

*A copy of the school Behaviour Policy is available from school and may be found on the website.*

## Dress



We ask that all children wear the school blue sweatshirt or cardigan, blue polo top, with black/grey skirts, trousers or shorts and sensible, safe shoes. Jeans and trainers do not fall into this category. Pupils in Years 5 and 6 are entitled to wear a green polo top. Girls may wear a blue summer dress in warmer months (green for Years 5 and 6). School fleeces are also available for outside wear.

For P.E. we ask you to provide a red t-shirt, blue or navy shorts, and plimsolls, stored in a drawstring bag.

During the colder times, children may wear trainers and warm clothing for outdoor games and sports. During the summer it is advised that every child has a waterproof jacket in school so that in the event of a light shower they can still enjoy being out in the playground. An old pair of trainers **MUST** be kept in school for use at lunchtimes on the field.

All clothes and other property **MUST** be clearly marked with the child's name. (Although they may recognise their clothes, we probably won't!) Items of school uniform may be purchased at Ince's in Stowmarket.

Schools are not allowed to permit children to wear jewellery, including studs, to participate in physical activities, for obvious safety reasons. Members of staff are not allowed to remove or insert earrings. It is therefore preferable for young children not to wear them on days when they have P.E. Long hair should be tied back at all times (girls and boys). Simple hair adornments are permitted but not large items. Boys should not put 'gel' in their hair.

For swimming each child in Key Stage 2 will need costume or trunks (no two-piece swimsuits please), a hat and towel in a named waterproof bag. Goggles are not allowed.

For art an old shirt or adult t-shirt helps to keep uniforms covered.

## Belongings and Valuables

Children are not encouraged to bring expensive toys or gadgets into school. Mobile phones are not permitted. Older pupils travelling to and from school unaccompanied may leave a mobile phone with the office staff. A parent wishing to contact a pupil during school hours should do so via the school office.

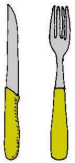
Staff members are authorised to confiscate any personal belongings if they are not conducive to learning. Anything that has been confiscated will be returned to the pupil at the end of the school day.

## Mid-morning and afternoon snack



The Government Fruit Scheme means that each child up to Year 2 is provided with a piece of fruit for a snack during the afternoon. If we have spare fruit we offer it to the older children too. In order for children to keep alert, we are happy for all children to bring a healthy snack of fruit or raw vegetable to eat during the morning. We also support 'We drink to think'; therefore your child should have a small, named bottle of water in the classroom. Only water, not juice, should be sent to school.

## School Meals



A nourishing, well-balanced meal, cooked at Trinity School, is provided each day. The menu is on display in the reception area. A vegetarian and dessert option is always available as well as salad and fruit. A menu is sent home each term for your information. A school packed lunch may be purchased for the same price as a cooked meal.

Children in Reception, Year 1 or Year 2 are entitled to a free school meal. The price of a meal for Year 3 and above is currently £2.30, payable ***in advance***. Dinner money for the week should be paid online at

<https://secure.suffolkcc.gov.uk/customerservice/CSD/EducationAndLearning/SchoolsGeneralInformation/product.aspx?ProductID=EDSM02&SID=432>

If you are unable to pay online please contact the school office.

***We cannot provide lunch unless it is paid for in advance.***

Children may prefer to bring a packed lunch, which should contain appropriate items and no drink. Sweets and chocolate are not suitable. Water is always provided.

## Collective worship



A daily act of Christian worship takes place. Teaching staff and often the children lead these assemblies, at which children sometimes share their work.

On special occasions we have an act of Collective Worship in church, and our vicar, Rev. Philip Payne, or locally ordained minister Barbara Gallagher regularly take an assembly in school. Parents and friends are invited to all acts of collective worship in church and to Celebration Assembly in school on Friday at which pupils share their achievements in and out of school. A group of people from the village occasionally perform 'Open the Book' at assembly, acting out a Bible Story to the children. These are always enjoyed immensely. RE and Collective Worship are linked to Christian values and each half term we think about one value, eg. forgiveness, thankfulness, generosity. We hold an annual School Eucharist service to which parents and parishioners are invited. The children learn about the meaning of this Holy Communion service and take part in different ways by writing prayers or using their artistic and musical skills.

Children sing or say grace before lunch each day.

We occasionally invite visitors from other faiths to talk to the children and share their customs and beliefs.



Parents may, if they so wish, withdraw their child from the arrangements for worship and religious education. It would be helpful if such requests were made to the Headteacher in writing.

## Out of School Activities

All children in the school will have the opportunity to participate in 'Out of School Activities'. We find that children in the Early Years are often ready for a rest immediately after a busy day at school, so fewer clubs are run for them.

Details of these activities will be notified each term and a permission slip needs to be returned in order for a child to participate. Occasionally a club may be cancelled, in which case parents will be notified as far in advance as possible. Some of these activities are run by members of staff in their own time while others are run by a local sports coach or a member of the community. All adults responsible for clubs will have had the appropriate police and CRB checks and many are volunteers. Popular clubs have been sport, chess, arts & crafts and music. Some clubs may have a small charge for attendance. If you have difficulty meeting the cost of a club you would like your child to attend please speak to the headteacher in confidence.

## Educational Visits

School visits benefit children educationally and socially and are arranged on a regular basis. Governors have agreed that voluntary contributions can be requested from parents to help meet the cost of the visit, but families who find payment difficult can seek support from the school. Some visits are local where the children can walk, others are further afield. All are linked to topic work.

Older pupils are sometimes offered the opportunity to take part in a residential trip. All staff taking pupils on trips will have been fully trained to do so.

## Videos and Photographs

From time to time children will have their photograph taken in school, occasionally for a publication.

If you do not wish your child to be photographed, please inform the school in writing.

Permission must be sought from school if parents/families/friends wish to take photographs or a video of school events. These photographs are strictly for personal use only and should not be posted on social networking sites.

## School Website

Creeting St Mary School has its own website, the webmaster being Mr Alastair Rogers, one of our Governors. You can find lots of information about our school including policy documents. We put photographs on the website, but these never individually identify a pupil. Also, we never display pupils' surnames. If you prefer your child not to have a photo displayed on the website please let the school know. Our web address is [www.creetingstmary.suffolk.sch.uk](http://www.creetingstmary.suffolk.sch.uk)

## Parent Staff Association (PSA)

The PSA plays a very active part in school life, arranging social events for both children and adults and raising much-appreciated funds. The Association fosters a very good feeling of fellowship between the parents and the school. As a parent of the school you are automatically a member of this charity.

For further information please contact the PSA Chairman c/o Creeting St. Mary CEVAP School.

## Statutory Information

If you wish to see any of the documents related to the running of the school, such as DfES/QCA circulars, statutory instruments, policy documents etc, they are available upon request to the Headteacher.

## The Diocese of St Edmundsbury and Ipswich



This school is a Church of England Voluntary Aided Primary School. The term Voluntary Aided means that it is partially supported by the Diocese of St. Edmundsbury and Ipswich. The site and buildings belong to the church, which is responsible for 15% of the external maintenance of the buildings and for their insurance.

The Director of Education for the Diocese may be contacted at:

St Nicholas Centre

4 Cutler Street

IPSWICH

IP1 1UQ

01473 298500

## Phonics Screening Results 2016

% of pupils at or above the Year 1 Phonics threshold 75%

## Key Stage 1 SATs Results 2016

Reading: % of pupils working at the Expected Standard or above 91%  
 Writing: % of pupils working at the Expected Standard or above 82%  
 Maths: % of pupils working at the Expected Standard or above 73%  
 Reading: % of pupils working at Greater Depth 27%  
 Writing: % of pupils working at Greater Depth 18%  
 Maths: % of pupils working at Greater Depth 45%  
 11 pupils

## Key Stage 2 SATs Results 2015

% of pupils working at the Expected Standard or above  
 reading, writing, maths combined 64%  
 Maths: 91%  
 Reading 73%  
 Writing (Teacher Assessed) 73%  
 Reading: % of pupils working at Greater Depth 55%  
 Maths: % of pupils working at Greater Depth 27%  
 Writing: % of pupils working at Greater Depth 18%  
 Reading, writing, maths combined % of pupils working at Greater Depth 18%  
 12 pupils

<b><u>TERM DATES 2016-17</u></b>		
<u>Autumn Term 2016</u>	<u>Spring Term 2017</u>	<u>Summer Term 2017</u>
5 Sep - 20 Dec	5 Jan—31 Mar	19 Apr—21 July
Autumn Half Term	Spring Half Term	Summer Half Term
24 Oct - 28 Oct	13 Feb—17 Feb	29 May—2 June

**STAFF TRAINING DATES (PD DAYS) –**

Thurs 1st Sept, Fri 2nd Sept, Fri 21st Oct, Wed 4th Jan, Tues 18<sup>th</sup> Apr

**TERM DATES 2017-18**

<u>Autumn Term 2017</u>	<u>Spring Term 2018</u>	<u>Summer Term 2018</u>
4 Sep - 19 Dec	3 Jan—29 Mar	16 Apr—24 July
Autumn Half Term	Spring Half Term	Summer Half Term
23 Oct - 27 Oct	12 Feb—16 Feb	28 May—1 June

**STAFF TRAINING DATES (PD DAYS) –**

4th Sept, 5th Sept, 3rd Jan, and 2 other days as yet to be decided

## Complaints Procedure

If a parent is concerned about anything to do with the education that we are providing at our school they should, in the first instance, discuss the matter with their child's class teacher. Most matters of concern can be dealt with in this way. All teachers work very hard to ensure that each child is happy at school, and is making good progress; they always want to know if there is a problem, so that they can take action before the problem seriously affects the child's progress.

Where a parent feels that a situation has not been resolved through contact with the class teacher, or that their concern is of a sufficiently serious nature, they should make an appointment to discuss it with the headteacher. The headteacher considers any such complaint very seriously and investigates each case thoroughly. Most complaints are normally resolved at this stage.

A full copy of the school's Complaints policy is available on the school website.

## Visiting our School

All parents considering sending their child to our school are most welcome to visit us. Please telephone [01449 720312](tel:01449720312), e-mail [office@creetingstmary.suffolk.sch.uk](mailto:office@creetingstmary.suffolk.sch.uk) or write to make an appointment to see the Headteacher and look around the school.

During the year there are many school based activities held to which you are welcome and encouraged to attend.

We hope you and your child will enjoy visiting our friendly village school.

## Creeping St Mary School Governing Body

The Governors meet formally once each term. They also serve on working parties and attend training courses. Every half term Governors visit the school and report back to the full Governor meeting.

Governors are happy to speak with you at any time; please ask for contact numbers at the School Office. There is a list of Governors at the beginning of this Prospectus.

If you wish to contact your:

### LOCAL EDUCATION AUTHORITY

Please write to:

County Director of Learning, Children and Young People's Services,  
Endeavour House, Russell Road, **Ipswich**, IP1 2BX  
or telephone: 01473-265354

### AREA EDUCATION OFFICE

Please write to:

Area Education Manager, Suffolk County Council, New Shire Hall, Raingate Street, **Bury St Edmunds** IP33 2AR, or telephone: 01284-352159

**Please note:** The information in this Prospectus relates to the school year 2016/2017 and is correct at the time of publication.

It should not be assumed that there will be no change affecting the relevant arrangements or some matter particularised -

- a) before the start, or during, the school year in question,  
or
- b) in relation to subsequent school years.